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| **SMILE TWS Observation Form 1** | | | |
| **Observer:** | | **Name of Session Being Observed:** | |
| **Time/Duration of Observation:\_\_\_\_:\_\_\_\_(start)**  🞏15min 🞏20min | | **Part(s) of Session Observed:**  🞏 Introduction 🞏 Activity 🞏 Debrief 🞏 Transition | |
| **Topic** | **Staff Actions** | **Participant Actions** | **Notes (to give context to the observation attend to intentional process of reflecting, multiple strategies for reflecting, built in activities for reflecting):** |
| **Reflection** | What did staff do/say? | What did students do/say? |
| **Overall description of topic.**  *Reflection is looking back on an activity(even if it is not completed) and having participants think about or communicate what they have done, what they were thinking or feeling or what they learned.* (e.g. recapture experience, consider feelings connected to experiences, evaluate experiences, connect experiences to abstract principles about how the world works, refine their understanding, learn from experiences, engage in critical thinking, recognize accomplishments and make new plans).  **Expectations for success.**  Staff engages all participants in an intentional process of reflecting on what they have done during the session (e.g., writing in journals, reviewing key ideas, sharing progress, or feelings about the experience).  Staff uses two or more strategies t encourage participants to share what they have done and reflect on the experiences (e.g., using media or technology, drawing, models).  Staff initiates structured opportunities to give participants feedback on the activities (e.g., staff asks feedback questions, provides session evaluation). | | |  |
| **Specific SMILE goal (take notes on this).**  Staff initiates structured opportunity for participants to give feedback on the activities (e.g. staff asks feedback questions, provides session observations). |  |  |