



Welcome to Beaver Hangouts!

This short document will guide you through setting up your class for the best possible Beaver Hangout experience for your students.

Format of a Beaver Hangout Session

- 1) Introduction to SOAs and overview of topic for the day
- 2) Activity in the classroom
- 3) Q&A with SOAs –small group or whole class

SOA = Student Outreach Assistant, OSU students who will present information and interact with your students.

How to prepare for the Beaver Hangout Session

Before the Hangout

- 1) Receive materials in the mail or digitally, watch the teacher-prep video and prepare a sample project for your students (if applicable).
- 2) **Activity Options:** Decide how you want your students to engage in both the Activity and Q&A with the SOAs. You can have the same strategy for both the activity and the Q&A or mix it up.
 - a) **Whole group**– the SOAs will stay on the Jumbotron (your classroom projector) and will call on your students to ask questions
 - b) **Small groups**– the SOAs will enter breakout rooms. Your students will be in small groups interacting with one SOA on one computer.
- 3) **Room Setup:** Set up your classroom for the best virtual interaction conditions.
 - a) **Whole Group activities:** have students face the camera on the main computer for whole group activities. Place the camera in a location that maximizes the number of students visible on the screen.
 - b) **Small Group activities:** Decide where you want your small groups to meet in advance. It is recommended to set up stationary computers



that students can move to during the activity, rather than have students move computers during the hangout. Check the microphones and cameras on the computers you will be using. If you're not sure how the sound quality will be in your classroom during small groups, consider setting up a Tech-check/dress rehearsal to test the computers you will be using.

- 4) **Prepare students for small group interactions:** Remind the students to speak clearly and sit close enough to the computer that they can be heard by their Beaver Hangout leader.
- 5) Verify that you have necessary permissions in place for all participating students to engage in the above activities. Permission for every student must be obtained from parents or guardians for participation.
- 6) Plan to provide physical supervision all times. If you will use a small group format for Q&A or activities, make sure 2 or more students are in breakout groups.
- 7) Complete the [Pre-Hangout Form](#) [link] to communicate your choices for the above items.

During the Hangout

- 1) Login to your personal Zoom link for the Hangout. This will be sent via email the day before your hang out.
- 2) If you select small groups for either of the Hangout components, set up the appropriate number of separate computers to log into the zoom account—the SOAs will allow the computers into the Zoom session when the time is right.
- 3) Decide on your student groupings, distribute computers for small groups.
- 4) Supervise and monitor your students' behavior during the activity and small group conversations. Check in with groups and troubleshoot any problems with technology as needed.



After the Hangout

- 1) Collect the session exit ticket evaluations from your students and return them to Beaver Hangouts by scanning and emailing them, or through the mail in the envelope included with your session materials (if applicable). Your students do not need to put their names on the evaluations.
- 2) Complete the [[link](#)] [teacher survey](#).